

## **Baseline Documentation Checklist**

### **GENERAL**

- ☐ Location of property shown on tax map or USGS quad
- ☐ Legal description/survey
- ☐ Plan with boundaries of easement noted
- ☐ Size of easement parcel (acres or hectares)
- ☐ Width of buffer
- ☐ Approximate composition of upland vs. wetland and general site description

### **PURPOSE OF PRESERVATION**

- ☐ Property assessment/evaluation (noted plants/wildlife species on-site, noted flood storage significance, etc)
- ☐ Primary rationale for protection (habitat preservation, unique ecological features, on top of aquifer or in wetland protection area, etc.)
- ☐ Other reasons for protection including recreation potential (shoreline protection, public access to waters, hiking or cross country ski trails, etc) any evidence of the significance of the property (e.g. government policy, protection plans)
- ☐ Adjacent land uses and whether this property adds to existing protected lands
- ☐ How conservation easement will preserve critical elements (prevention of subdivision, home development, access control, etc.)

### ***Wetland specific***

- ☐ Wetland functional assessment/evaluation
- ☐ Rationale for protection as related to wetland impact

### **EXISTING SITE CONDITIONS**

- ☐ Photographs to illustrate important site features with location noted on property map (property map may be separate from tax map or USGS map) including existing buildings or other improvements to show what was in place at time of easement
- ☐ Location of ecological features noted on property map (target elements, plant cover types, other wildlife, geology and soils, aquatic resources)
- ☐ Location of land-use and man-made features noted on property map (timber improvements, structures, trails, wells, power lines, pipelines, historic resources).